



## **Roots to Fruit Midlands Limited - Health and Safety Induction**

### **Adults (Volunteers and Trainees)**

All workplace students must undergo a workplace health and safety induction and training before they can commence being involved with the activities. This induction will be verbally explained and will take on the following format:

- 1. Introduction to the Roots to Fruit Midlands Limited Health and safety policy.**
- 2. Roots to Fruit Midlands Limited commitment and responsibilities to health and safety.**
- 3. Smoking Arrangements**
- 4. Fire emergencies**
- 5. First aid arrangements and general emergencies**
- 6. Provision and use of personal protective equipment**
- 7. Manual handling**
- 8. Risk assessments and safe systems of work regarding specific activity.**
- 9. Every time a new activity is carried out after the induction the risks will be clearly explained with the control measures in place.**
- 10. Equipment/machinery and activities**
- 11. Prohibited areas (please see plan of the nursery in relation to this part of the health and safety induction).**

#### ***Area of Health and Safety Training***

1. Introduction to the Roots to Fruit Midlands Limited Health and safety policy.

#### **Roots to Fruit midlands Ltd Health and Safety Policy Statement**

**This is the Health & Safety Policy Statement of:  
Roots to Fruit Midlands Limited  
General Statement**

We recognise and accept our responsibility to ensure, so far as is reasonably practicable, the health and safety of all our staff, contractors, visitors and those members of the public who may be affected by our activities.

It is our aim to promote, set and maintain the highest standards for health, safety and welfare matters. This will be achieved by:

- providing adequate control of health and safety risks arising from the activities we undertake;
- consulting with staff and contractors on matters affecting health and safety;
- providing and maintaining safe premises, machinery and equipment;
- ensuring safe handling and use of substances;
- providing information, instruction and supervision for staff and workplace students;
- ensuring all staff are competent to do their tasks;
- preventing accidents and cases of work-related ill health;
- maintaining safe and healthy working conditions; and
- reviewing and revising this Policy as necessary at regular intervals.

We will endeavour to eliminate any hazards which may result in personal injury, work related illness, fire, property damage or harm to the environment.

Candidate has read a written copy of the health and safety policy statement



2. Roots to Fruit Midlands Limited commitment and responsibilities to health and safety.
Candidate understands the disciplinary procedure and has received and read a copy of this policy. (Please See Trainee/Volunteer Handbook)
3. Smoking Arrangements.
4. Candidate understands where and when they can smoke and has a plan of the nursery showing designated areas
5. Fire emergencies
Candidate understands where the fire assembly point is and has a plan of the nursery showing designated areas
6. Provision and use of personal protective equipment
Candidate understands the PPE they need to be wearing and what is provided by Roots to Fruit Midlands Ltd.
7. Manual handling
Candidate knows what they can safely lift and correct procedures for lifting
8. Risk assessments and safe systems of work regarding specific activity. Candidate has read/supervisor has explained risk assessments and safe systems of work for specific tools and understand their safe use.
Risk assessment/Safe System of Work Reference
Tool: Gardening Tools
Tool: Lawn Mowers and Rotovators
Tool: Strimmers and leaf blowers
Tool:
Tool:
Activity: Gardening
Activity: Nursery Work
Activity: Manual handling
Activity:
Activity:
Candidate has received risk assessments training through a short presentation for specific activities and has read and understood them.
9. Every time a new activity is carried out after the induction the risks will be clearly explained with the control measures in place.
10. Equipment/machinery and activities
Candidate understands which tools and equipment (stored in restricted areas) they are prohibited from using/touching

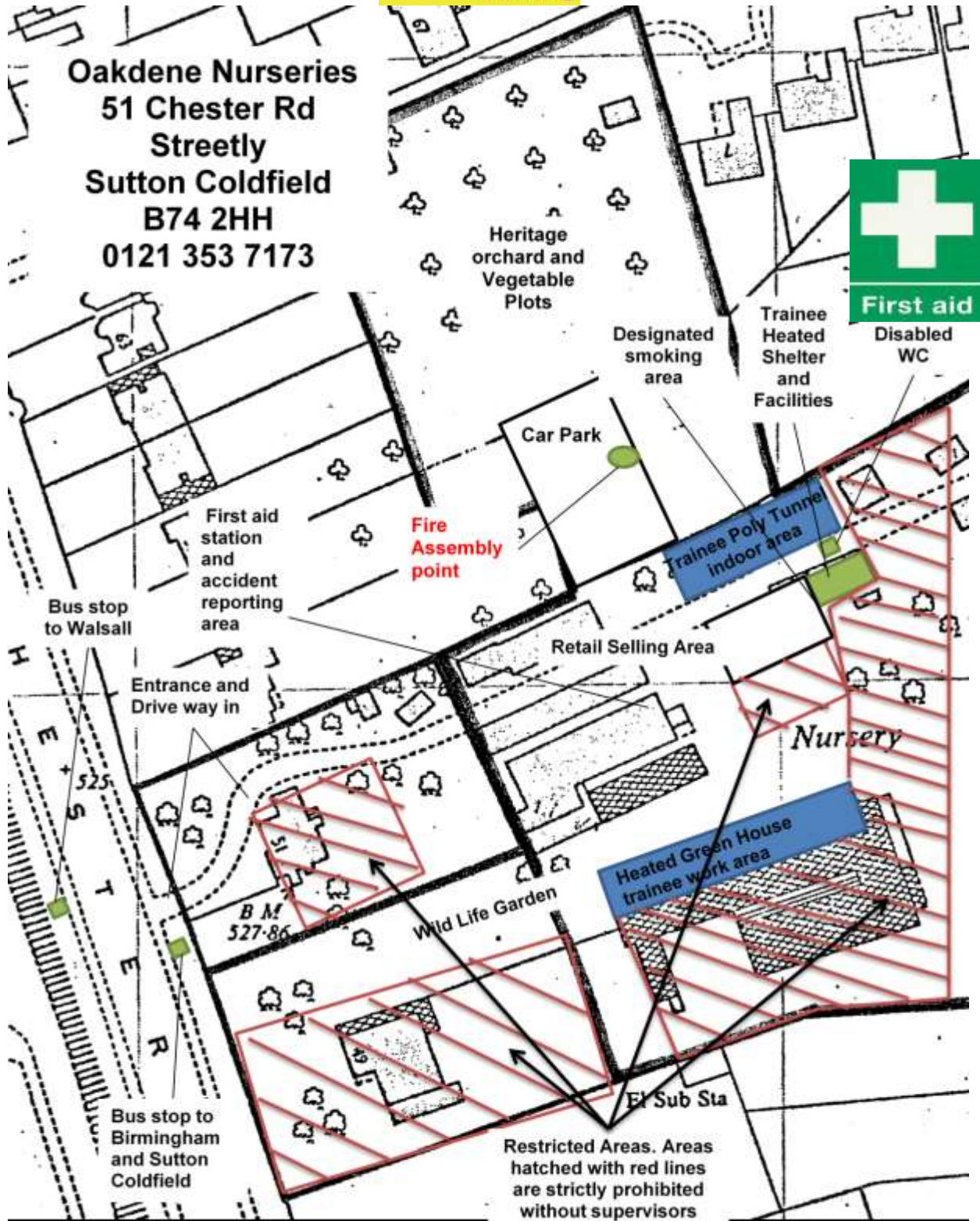


Equipment/Machinery	Yes/No
Tractor	<b>No</b>
Flail Mower	<b>No</b>
Chainsaw	<b>No</b>
Cement Mixer	Yes
Rotating Soil Screen	<b>No</b>
Rotating Steriliser	<b>No</b>
Pedestrian lawn mower	Yes
Strimmer/Brush Cutter	Yes
Petrol and oil	Yes
Gas bottle and torch	<b>No</b>
Welding equipment	<b>No</b>
Cutting implements with a blade	Yes
Petrol leaf blower	Yes
Rotovator	Yes
Power Saws	No
Log Splitter	No
11. Prohibited areas (please see plan of the nursery in relation to this part of the health and safety induction).	
Candidate understands where the designated areas are, they understand where they are prohibited and have had a site tour.	





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Restricted Areas. Areas hatched with red lines are strictly prohibited without supervisors permission.